

EMPLOYEE UPDATE

FOR INTERNAL USE ONLY

COVID-19 Vaccine Update – New York State

To All Amtrak Employees,

We are committed to keeping you updated on [COVID-19 vaccines](#):

- Amtrak is working with state and local Health Departments to help secure vaccines for our employees. Each state has its own process for distributing vaccines. As we learn more about how each jurisdiction is handling this process, we will share these details with you.
- Amtrak employees are “essential frontline employees” – as such, **we may have access to vaccines sooner than the general public.**
- We encourage everyone to **get the vaccine as soon as possible.**
- **Take an active role in getting the vaccine.** As soon as your work or home state shares details about how you can get vaccinated, please follow your state’s process and sign up to get the vaccine.

Update – New York State

Starting today, the State of New York is administering COVID-19 vaccinations to the priority group known as “Phase 1b,” which includes passenger railroad employees under “public transit.” If you are working in or a resident of the state, you should be eligible to receive a COVID-19 vaccination during this phase. Please see the information below, which outlines the process for registering for a vaccination appointment.

COVID-19 Vaccination Information for New York:

- If you would like to obtain the vaccine, you must visit <https://am-i-eligible.covid19vaccine.health.ny.gov/> to register. When selecting your options, please select “Passenger Rail Employee,” and list your New York work location as your address. If you reside in New York, but work outside of the state, please enter your home address to be eligible.
- Once the site has confirmed your eligibility, you will be able to select a vaccination appointment time and location. Please select the first available time that works for your schedule.

- If you are unable to make any of the clinics currently scheduled, or if all of the allotted appointments are full, do not be alarmed. Vaccine is still very limited; appointment links will continue to be shared with you.
- You must register for an appointment in order to receive the vaccine as vaccine is allocated based upon appointments only. Once an appointment has been confirmed, please share your appointment information with your supervisor or manager. Additionally, once registered you must keep your appointment date and time.
- **Please bring your Amtrak Smart ID with you to your appointment AND a copy of the essential employee letter provided by the Amtrak Police Department.** You can [download the letter](#) from All Aboard.
- Employees should schedule to receive vaccines during non-working time. Employees who experience side effects that interfere with their ability to work may have such absence approved with supporting medical documentation.
- Following your appointment, you will be asked to submit a copy of your vaccination card, or proof of vaccination, to Medical Services.
- Please remember that the vaccines currently being administered require a second dose within 21 or 28 days (depending on the type of initial vaccine received). You should keep this follow-up appointment in mind when scheduling your initial appointment.
- Please do not go to a vaccine clinic if you are experiencing COVID-like symptoms or if you should be in isolation / quarantine due to a recent exposure.
- Additional information can be found by visiting <https://covid19vaccine.health.ny.gov/phased-distribution-vaccine>.

For more information, please visit our [COVID-19 Resources & Updates](#) page on All Aboard, or email us at COVID-19@amtrak.com.